

**DC DANCE FACTORY  
MEMORY BOOK AD ORDER FORM**

**Dancer's Name:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Number to Contact with Questions:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_

**Person or Company Purchasing AD:** \_\_\_\_\_

**Payment Info: Check #** \_\_\_\_\_ **Amt. \$** \_\_\_\_\_

**Name on Check:** \_\_\_\_\_

**Please circle size of AD you would like to purchase:**

**Full Page \$100.00- Maximum of 8 photos can be used**

**1/2 Page \$50.00- Maximum of 4 photos can be used**

**1/4 Page \$35.00- Maximum of 2 photos can be used**

**1/8 Page \$25.00- NO PHOTOS Ideal size for business cards.**

**1/16 Page \$10.00- NO PHOTOS Great size for friends to wish others Good Luck.**

**Specific Instructions for Layout:**

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**Important information to remember:**

- **Ad deadline is April 15.**
- **All pictures must be submitted on USB flash drive. NO printed pictures will be accepted.**
- **Pictures used in the ad will be sized to fit with the desired text. Specific picture size cannot be guaranteed.**
- **All text needs to be on a USB drive in Microsoft Word format (NO PDF files)**
- **Each ad will need a form and each ad will need to be placed in a separate envelope. All checks must be payable to DC Dance Factory and are due at the time the ad is turned in. NO EXCEPTIONS. We will NOT be able accept payments mailed in separately.**
- **Photos taken by Yates Photography may be used for an ad only if it is a photo that you have purchased. You must submit the photo on a USB.**
- **NEW THIS YEAR! Yates Photography will be available during headshot sessions to help with the purchase and layout of your ads.**
- **We cannot accept any e-mailed ads. We apologize for any inconvenience.**